

## St. Michael' Parish Meeting January 08, 2012

Opening Prayer

Vestry nominations and election

2011 Ministry reports:

Sr. Warden – Rick Wilt

2012 Budget report – Pat Phillips

Ratification of By-law changes

The Rev. Joe Weatherly

Closing Prayer

**Rector's Remarks** Paul prayed for the believers at Ephesus, “I pray that the God of our Lord Jesus Christ, the Father of glory, may give you(us) a spirit of wisdom and revelation as you(we) come to know him, so that, with the eyes of your(our) heart enlightened, you(we) may know what is the hope to which he has called you(us),”(Eph 1:17-18a NRSV) **(bold added for my perspective)**

When I think of St Michael's, I cannot be anything but grateful. The community has blessed and continues to bless me and my family, as it blesses and cares for each other. The faithfulness of Father Herb Catlin in continuing his ministry and counsel here is a daily reminder to me of God's Grace given to me. I continue to marvel at the gift and talents possessed by Michael Choate as he leads our music ministry. For the nurture of the young and precious gifts among us and for the continued learning for the adults, I am grateful for the leadership of Reilly Reagan in our Christian Education program. We are also blessed to raise up one of our own, Rachel Robinson, to minister to our Youth Group and our Young Adults through Canterbury. A personal and special thanks is offered for Wendy Woods, parish secretary/assistant treasurer/manager of the kitchen/manager of the Rector, etc., who continues to prove more valuable each day in support of St. Michael's ministry and mission. Finally, I wish to thank the Vestry, especially our Senior Warden, Rick Wilt, for leadership and commitment to the well-being of St. Michael's and growing God's kingdom in this place. Without those who are willing to serve as leaders, St. Michael's would not be what it is today. Thanks be to God!

During 2011, I believe the parish continued to maintain focus on our parish ministries and to continue to develop a focus on the future of St. Michael's. Your dedication in honoring God through worship, your thoughtful support of each other, and your commitment to helping others outside yourselves are evidence of the health and vitality of our community. I believe the efforts in long range planning, the continuance of a very strong Education For Ministry(EFM) program ,the re-establishment of a viable website to improve communication and the expanded support for our Youth and Young Adult programs are specific examples of our continuing to grow as community. The Vestry consistently demonstrated a willingness to act in faith based on defined needs of the parish. I applaud this courageous and forward thinking. This same sense of excitement and courage to move forward was also evident in new Outreach opportunities and expanded use of our facilities for groups involved in many different types of ministries to others.

Looking at the “life events” in the parish, we welcomed into Christ’s Body, via Holy Baptism, two new travelers on the journey along with us. We lost one member via transfer to another Episcopal Church. We celebrated the entrance into the larger life, via the office of Holy Burial, two from our midst. We also celebrated the Sacrament of Confirmation/Reception for eight teenagers. Finally, we celebrated the marriage of two young couples.

Our pledging increased slightly in a very trying economic year, but our average attendance at Sunday worship services decrease about 4%. In spite of the concern of having two years in a row of lower worship attendance, I believe our worship energy was good as we explored new worship opportunities and lay participation in Lent and Holy Week while still providing different worship opportunities, such as Taize’ music Lessons and Carols, and youth lead services from our rich and varied worship tradition.

With all of your accomplishments, I still would like to point to five areas of the parish I believe would benefit greatly from additional leadership and commitment.

1)Newcomer/visitor inviting identification, welcome, and education on the ministry opportunities at St. Michael’s. Limited progress was made in this area; however, I believe this is still an area which needs more parish support at all levels.

2)Integration of newcomers into vital parish ministry programs of those who choose to “walk” with us. This is an area we need to challenge ourselves. If new people are encouraged and guided to participate, they contribute to the health of the group more quickly and more completely. We also need to consciously identify and encourage new ministry leaders to maintain vitality in our efforts.

3)Development of additional Christian Formation emphasis especially in Adult Christian Education. We did improve in this area in 2011 with new offerings on Sunday mornings and our EFM groups; however, greater support and participation by all is needed for 2012. By learning, especially together, we grow in our relationship with God and each other, and we become a model for those around us.

4)Inreach. In an effort to increase consistent support for our aging members and model of those outside the parish the power of a caring community of believers, I believe the support of members of the parish needs to become more programmatic with emphasis on utilizing the various ministries already in place.

5)Stewardship –The generosity of parishioners and efforts to be good stewards of limited resources continue to be a source of strength for the parish. However, there is still an opportunity to expand our understanding of stewardship in terms of commitment of time and talent as well as treasure.

Finally, I am grateful to minister among you and learn from you. Your affection for St. Michael’s is very clear and an inspiration to me; however, God is always calling us to be more than we are. The power of community, especially Christian community, is how God works so uniquely in the world. We are not all Sunday School teachers, choir members, members of the Vestry, acolytes, etc.; however, we are all special and unique in the building up of the community of Christ. The key step is to offer ourselves – our time, talents and treasure. The parish needs everyone and everyone needs to be a part. When we look at the parish’s history or Christian history, we discover even small communities, when committed to the mission and ministry of Jesus Christ our Lord and offering of themselves, can accomplish wonderful things.

May we continue to move, in 2012, towards our potential as children of God and respond to Jesus’ call to follow him in his Ministry and his Mission. Thanks be to God!

In Christ,

Joe Weatherly, Blessed to be the ninth minister-in-charge of St. Michael’s Episcopal Church.

## Senior Warden Annual Report – 2011

*“May the peace of our Lord and Savior, Jesus Christ, be with you all. “*

Wow what a year and how fast it has flown by; leaving me almost dizzy! My three year term on the Vestry is almost complete. I want to express my gratitude as Senior Warden to Parish members, Vestry members, and St. Michael’s Clergy and Staff for your trust that you placed in me this past year. My role as vestryperson has been challenging, rewarding and fun. I want to thank all Ministries members for their selfless commitment and ongoing labor of love to promote God’s Kingdom to the community. I reflect on the guidance given to me by Father Joe and previous Senior Wardens and I want to express how greatly your words of encouragement and support prepared me for my leadership role. I could not have done anything without your support ... many thanks.

What did we get done in 2011? I thought I would prepare a list for your consideration.

- We formalized the permanent Master Steering Committee in January. We selected a chairperson and new members, who continued evaluating recommendations for growth, expansions and community service and have started proposing recommendations for 2012 and the future of St. Michael’s.
- We established a temporary By-Laws Ad-Hoc Committee which has since been dissolved but created a new proposed By-Law document which we’ll ratify at the 2012 Annual Parish meeting in January.
- We also created a temporary Ad-Hoc Committee for the Columbarium Expansion. In 2011, we authorized five additional purchases leaving us with nine niches in the Columbarium. The Ad-Hoc Committee will hopefully finalize their recommendations in February 2012 and the new Vestry will decide on the expansion project.
- The Vestry authorized a change in our investment broker this year from InVest to Fidelity. This change was due because of excessive finance charges levied by InVest. We also authorized our Treasurer to pay off the remaining mortgage for the Alberta Street property this year. The Master Steering Committee and the Vestry are discussing future uses of that property and how the footprint of St. Michael’s will be impacted.
- The Wardens, Treasurer, Resource Advisor, and the Rector met with an accountant this past year and reviewed our financial processes. The accountant’s report was favorable and stated that our processes are sound, that we have a good accounting of all our finances, and that current system in place is sufficient to meet our needs.
- I can’t give a final financial status for the year because the final numbers won’t be available until mid January however it appears that we will meet our 2011 Revenues projection and our spending will be slightly below 2011 Expense projections.
- The Vestry worked diligently to improve communications this past year. We have improved our Website, established question and answer sessions at the 5<sup>th</sup> Week Pot Luck lunches, established weekly e-mails to the parish membership, and generally made ourselves available at most of the parish functions.

I’m sure there are a few other processes I have missed but I wanted to mention also a few facility changes we made this past year. Hopefully I will not step on any Ministry reports from the other Vestry Members but I want to give you an overview of some of the other things that transpired.

- The Preschool/Coop installed new playground equipment this year, new computers, video, printer equipment and software were purchased for the Clergy and Staff offices.
- We redistributed old computer equipment to ministries and upgraded our Wi-Fi system.

- Our Christian Education, Youth, and Parish Life programs were expanded and improved.
- New furniture for the choir, a new ice maker for the kitchen, exit and emergency lighting for the entire church not to mention the renovation of the restrooms was all accomplished this past year.
- We purchased new Bibles and Books of Common Prayer for the pews, vestments for our Acolytes, and new hearing devices for our congregation.
- Our church doors have been re-keyed improving security and accountability. General maintenance of the church and grounds has been greatly improved this past year.
- Our outreach ministry has grown this year and they have added new programs such as “Backpack” to their extensive list of projects. Inreach/evangelism programs have been renewed and our special choir performances have been outstanding this past year.

I look forward to meeting all at the Annual Parish Meeting. Vestry members will provide a report on their ministries specific accomplishments at the Annual Meeting. Let me close with this prayer for the parish. Almighty and ever living God, ruler of all things in heaven and earth, hear our prayers for this parish family; strengthen the faithful, arouse the careless, and restore the penitent. Grant us all things necessary for our common life, and bring us all to be of one heart and mind within your holy Church; through Jesus Christ our Lord. Amen. Peace, Rick Wilt

## **Junior Warden Summary December, 2011 Year in Review**

### **Church De-clutter**

1. The **Main Storage Room** has been de-cluttered; items removed were either sent to Goodwill, the dump or to temporary storage in the Mechanical room. The on-going plan is for all left side storage shelves be used for Church Function Supplies/paper goods etc.. The right side storage shelves will be dedicated to other rotating storage,
2. The **Library Storage Room** has been de-cluttered, again with those items either being sent to Goodwill, the dump or Mechanical room for temporary storage. .
3. The Relocation, from the Main Storage Room, of the Cleaning Staff and equipment to the Janitorial closet in the undercroft was completed early in the year with no complaints from ACS.
4. The Narthex was de-cluttered with the relocation of the Episcopal Church literature (in a hanging rack), the extra coat rack and the easels.
5. The coat racks have been relocated to the atrium by the downstairs stairway, thus de-cluttering the upstairs hallway as well as the Narthex. . Also relocated were the lost and found box and the various outreach collection boxes.
6. **Parish Hall De-clutter:** The desk was donated to Goodwill and the piano was removed and sent to its original owner. . All chairs have been repaired with the proper glides so as not to further damage the carpet. All the metal chairs and dolly have been removed to the garage area for outside use only.. The two **large storage areas** in the Parish Hall will now be designated as Table Storage (left-side) and Chair and Ladder storage (Right-side). With the purchase of the 25 new comfortable chairs for the choir, St. Michaels has a potential seating capacity in the parish hall of ~100. .
7. The 12 step groups began to organize their stuff, especially in the Library Storage Room, into separate file cabinets. The main storage room will be used for regular church consumptive items e.g., light bulbs, ceiling tiles, paper goods, etc
8. Main upstairs hallway has been painted; color was matched with the Narthex color
9. Community Room de-clutter just started at years-end with the removal of the 5 piece sectional couch to Goodwill and replaced with the ‘leather’ chair and couch from the garage.

All chemicals and paint containers have been removed to the mechanical room storage. No chemicals/paint should be stored in the Main/Library storage rooms. All cleaning supplies used by ACS are stored in their janitorial room.

**Work Descriptions:**

1. Prayer Garden/West end of parking lot vegetation cleanup and the garage area vegetation cleanup were completed
2. Falcon Realty/Alberta St. House –
  - a. Outside vegetation cleanup of the house was completed.
  - b. Have established good relationship with Falcon Realty, property manager.
  - c. A general AC/Heat clean up, filter cleaning/replacement and Freon adjustments put the AC unit back to 'normal'. The system is old and near the end of its' life cycle.
  - d. Created maintenance agreement with All Seasons for AC/Heat
  - e. According to the Public Works Engineer, Tracey Megs, the stone-ditch that separates the Church and the Alberta St. property is totally our responsibility to keep clean and free of debris. The cause of the Alberta St. house flooding last year was postulated to be due to debris catching on the sewer line that crosses the ditch, therefore allowing water to backup and fill the ditch, over-flowing into the house thru the back door.
  - f. Repairs and Maintenance have cost an Avg. ~\$630/year(last 4 years). This year R/M has been ~ \$900. Most recently problems have been electrical, (AC and dryer related); plumbing issues; door lock problems; downstairs shower leaks adding to the wet and moldy situation that occurred during the torrential rains this past spring. Mold issue has been somewhat abated with the repair and on-going maintenance of the AC system. But still potentially exists.
3. The Re-keying scheme of all Exterior and Interior doors of the Church by Rectors Lock and Key was approximately 95% complete at year's end; a few minor lingering items remain - mechanical room, garage, columbarium and vesting room door issues still need to be addressed. We have initiated a payment in 2011 for the original quote and the cost of keys received.
4. Entered into a Repair and Maintenance agreement with All Seasons for all AC/Heating units. Repair and maintenance on all Church units has been completed based on our maintenance agreement.
5. The downstairs bathroom renovation project was completed by Buck's Plumbing, with additional funding from the MSC. Even with this capital infusion, the project overran the budget by ~\$1600. All newly installed toilets are commercial grade, auto-flush installed in men's urinal, new flooring, and new coat of paint.
6. Additional expenditure (~\$3300) for the safety/emergency lighting was vestry approved and have been installed at St. Michaels. Once all smoke detectors are installed, we will have Jerry Jackson, Fire Codes Officer for Cookeville, return and formally inspect and document our status.

**Miscellaneous:**

1. Created an initial contact list of approved contractors for major facilities within the St. Michaels Campus. It is anticipated that both the Church and Alberta Street property will use these approved contractors.
2. Wireless Router downstairs was installed this year.
3. In general, repairs were made to the Front door, outside faucet by Nursery replaced, replaced lights and ceiling tiles, painted walkway at steps yellow, and from entries in the Red Book.
4. Unexpected auto accident occurred during the year that demolished the front porch railing. Church insurance and a local contractor replaced and repainted the railings, with no additional cost to the Church.
5. The removal and stump grinding of the dead trees in front yard of Church was an unexpected cost of \$750.
6. Alleyway pot-holes have been filled by the City of Cookeville.

7. The garage door has been repaired and functions manually. The auto door opener is so old that parts are unavailable.
8. Light fixtures were repaired in Parish Hall/kitchen and light bulbs were replaced in the Nave with 40 watt light bulbs to minimize the electrical current draw on the system.
9. Excavation along the fence line behind the garage was complete at no cost to the church. This was initiated by the property owners, with our approval, to clean-out the storm drain and create a little ditch so that the water would flow to the stone-ditch and not flood their properties/out-buildings. Our buildings are not affected by the new water flow. That's all Folks; Doc Jones

## **Christian Formation 2012 Annual Report**

The ministries under Christian Formation have had an active year. Under Reilly Reagan's direction, we've had steady or slightly increased attendance in our children's, youth, and three adult Sunday morning Christian Education classes. We're grateful for our teachers and facilitators who have served faithfully and conscientiously – currently Kim Dearnbarger, Wendy Smith, Reilly Reagan, Susan Capron, Carolyn Hinton, Mark Clark, Rachel Robinson, Sally Womack, Chuck Fleming, and Fr. Herb Catlin.

During the past year, two Education for Ministry (EfM) classes, with nine persons enrolled, have been meeting weekly. Rick Wilt continues to serve as mentor. Father Joe conducted confirmation/inquirer's classes, and we had a number of young people confirmed during the Bishop's visit in September. The Daughters of the King are busy with several projects. The library committee (comprising Beverly Hedgepeth, Pat Phillips, and Reilly Reagan) continues to catalog the books in the parish library, with the eventual goal of making them more readily accessible to parishioners. As part of this process, they are setting up an online card catalog, which will be accessible through the parish web site in the near future. Finally, the Lenten soup supper/book study, which read *The Anglican Vision* by James Griffis, was well-attended.

There were also a couple of disappointments this year with respect to Christian Education. First, after several years of declining attendance, the Thursday morning bible study (formerly the men's bible study) has been discontinued. Secondly, for the second summer in a row, the Vacation Bible School program has been cancelled due to insufficient interest.

In closing, I'd like to thank the members of the Christian Formation committee – Kim Dearnbarger, Chuck Fleming, Georgia Hargis, Reilly Reagan, Rachel Robinson, Pat Wilt, Rick Wilt, and Sally Womack – for their commitment to Christian education and formation at St. Michael's. It has been a pleasure to work with them during my time on the vestry.

- Barbara Goodson

## **Parish Life Annual Report For 2011**

**I want to say thank you for supporting me with such an important task in helping maintain and build the community of this church in the Parish Life Ministry. I was elected in January of 2010, and I have done my best in serving the parish in this role, and I hope that it has been acceptable to the parish. There are several groups and committees that fall under Parish Life, where the members give of themselves for the parish, and I would like to say thanks to those people. They have given their time and talents to enrich our church life. Thank you so much!**

### **Men of St. Michaels**

All men of the church are welcome to be a part of this group. The men's group meets monthly either at the church or in one of their homes, with various activities throughout the year. This year some of the group's activities included: Annual Mother's Day breakfast, Blood Drive, Cooking of the Pig for the Parish Picnic, Ladies Appreciation Fish Fry, Cameron Hess Golf Tournament, Halloween Pumpkin Carving, cooking the meat for the St. Michael's Picnic, providing treats for the Caroling excursion and helping with Dismas House. I hope I haven't left anything out. Thank you to all who made these events such a success.

### **Episcopal Church Women**

All women of St. Michael's are a part of this group, and are welcome to attend the meetings and any functions that may arise. The group meets once a month during the year to enjoy food and fellowship. Kim Dearnbarger took on ECW this past year, and I want to thank her for stepping up and keeping this group going. There were several programs enjoyed throughout the year, some of those were Breast Cancer Awareness, Women of the Bible, Wine and Cheese Movie Night, Rachel Robinson spoke about her trip to NY and being a delegate for the Woman's Advocacy Group. They also provided treats for our Caroling excursion, thank you for doing this! Unfortunately, Kim feels that she needs to step down from her role, so we are once again looking for someone to take on running the group. Please contact me, Becky King at 510-8673 if you are interested leading this group into the future! Kim, thank you, for giving of yourself this last year!

### **Hospitality Committee**

The hospitality committee coordinates meals and support for families during times of hardship such as a death or illness. The committee underwent some changes this past year. Rick and Pat Wilt came on board as co-chairmen, while Norma Hess continued her faithful commitment to this committee. Together, they reorganized the teams and recruited a few more members. They also provided treats for the Caroling event, thank you!! If you feel that this is an area you want to help serve the people of the church in, it is a vital ministry to the nurturing of our parish family, please contact one of us and let us know

### **Prayer Ministry**

Georgia Hargis has continued to maintain the prayer ministry. Thank you Georgia, we are ever so grateful. The prayer ministry informs those who have requested it, through an email, of any prayer requests for church members, along with those outside of the church. We thank you for your dedication to this ministry for the parish.

### **Dinners for Eight**

Dinners for Eight is still going strong. This is an opportunity for fellow parishioners to gather once a month during the year (with time off in the summer) and get better acquainted with each other over dinner in small groups at parishioner's homes. Thanks to Walter Derryberry for hosting the kickoff party and to the Monin's for hosting the Christmas party! Marilyn Monin has been ever so faithful in heading

up this group, leading and coordinating it. Thank you Marilyn for your tireless effort for all to enjoy and your commitment to this fun group! All members of the church are welcome and encouraged to participate, it's a great way to get to know your church family outside of the church in more of a social environment.

### **Coffee and Conversation**

This is a wonderful opportunity to socialize and get to know your fellow parishioners. While the time after the 8am service has dwindled in volunteers, it can still be a time to stay and mingle for just a bit before heading off to Sunday school. Please consider volunteering for a Sunday to provide some coffee and a small bite to eat. We now have the opportunity to stay after the 10am service also, so stay, welcome the visitors, have a cup of coffee and a bite to eat before heading off to start your week. We are always looking for volunteers to make these opportunities work! If you can contribute, please add your name to the signup sheet located on the Coffee & Conversation table on Sundays or through the week, on the parish life bulletin board, or contact Becky King.

### **Lemonade on the Lawn**

This was a venture continued from last year, and I feel like it was well received once again. During the warmer months, it's an opportunity to mingle with other parishioners, and help welcome any visitors, just for a few minutes, before heading off to start your week. This is also on a volunteer basis, so to make it work, we need help! There is a sign-up sheet during the warmer months on the parish life bulletin board, or contact Becky King.

### **Parish Special Events**

We had a great year with our parish special events! They were all well attended, and a good time was had by all! Thanks to everyone who helped make them a success!

In February we had the annual Shrove Tuesday Pancake Supper, provided by the vestry, and served by the EYC. Delicious pancakes with all kinds of toppings to choose from, along with lots of sausage were served. The EYC collected donations to go into their funds. A great turnout and a good time!

In May we had the annual picnic, "The Spring Celebration Picnic (Pignic)". The men cooked their pig as requested, because it is SO good, and all who attended brought a side dish that made for a fantastic meal. Thank you to all who helped set up, cook and clean up! Thanks to all who came and enjoyed the wonderful day!

We continue with the "Fifth Sunday Potluck Lunch". This was an event, born from the parish survey taken at the end of 2009. We have been enjoying great food and great fellowship about once a quarter! The next one is coming up this month on the 29<sup>th</sup>; we hope to see the best turn out yet! It starts right as church lets out around 11:30, so don't be late, it's a bunch of hungry folks, and of course it's potluck, so bring your best dish to share!

In September, it was time for the annual Bishop's reception, which has turned into the "St. Michael's Day Picnic". The Bishop is such a fan of this that he requests that we do it when he comes to visit! Another great day, another great crowd, and the men of the church cooked a variety of meats to enjoy!

In September, our parish retreat was held again at the beautiful Fall Creek Falls. We had a large turnout, with more kids this time! The weather was a little hot due to it being at the beginning of the month and of course we had record temps; but the food and fellowship can't be beat, and then of course, the campfires and sing-alongs, and a Sunday morning service outdoors to send us back to reality are part of the wonderful experience. Thanks to all who helped make this a success, those who provided delicious food, and those who helped with cleaning up. If you haven't had an opportunity to attend, I highly recommend you put it on your calendar, and make it happen this year; we had one couple who said that this was the first time they had gone, and didn't know what they had been missing! Please keep your eye out in the newsletter for the dates!

In December, we had a parish wide Christmas Caroling Excursion, we had 20 carolers show up, we enjoyed hot chocolate and hot apple cider with lots of treats and then headed out to carol! We were

able to hit most of the parishioners on the list! Seeing their faces, was the best Christmas present, it was such a joyous experience. I hope to do it again next year, weather permitting, and hope that we have more people come so that we can share this with even more parishioners, letting them know that they are still a part of the parish!

Finally, two of my goals were met: 1) I was able to get an ice maker installed in the freezer in the kitchen, to alleviate the headache of having to stop and get ice for any event being held there. 2) I have formed a Parish Life committee, with our first meeting planned for this month, if you would like to be a part of this committee, please let me know!

Thanks again to all who helped with all activities, committees, groups, and ministries, it would not happen without those who make it happen! Thank you for your commitment to the church, and your willingness to give of your time and talent.

Submitted by Becky King

## **Worship and Music Ministry Final Report for 2011 December 23, 2011**

Through a series of face-to-face and email meetings, the Worship and Music Ministry achieved the following during 2011:

1. Engaged Mr. Gary Bradford, sound engineer from TTU, to evaluate and adjust the sound system.
2. Scheduled Holy Week activities:
  - a. Weeks of Lent—Evening Prayer led by Eucharistic Ministers, on Tuesdays and Thursdays at 5:30 pm; Compline after Wednesday evening study sessions.
  - b. 17 April (Palm Sunday)—10:30 am service with choir and children's procession. Michael Choate and Reilly Reagan will plan the children's procession.
  - c. 21 April (Maundy Thursday)—7:00 pm service will combine musical reflections with Eucharistic service and stripping of the altar. Pat Phillips will ask for sign-ups for an all-night vigil. Foot washing will be omitted.
  - d. 22 April (Good Friday)—noon and 7:00 pm services without choir. Possibly an afternoon service of reflections.
  - e. 23 April (Easter Vigil)—7:00 pm service with full choir.
  - f. 24 April (Easter Day)—Easter egg hunt, flowering of the cross, and 10:30 am service.
3. Funded the floral centerpiece designed by Bruce Anderson for Wayne Pegram's memorial service.
4. In collaboration between Michael Choate and the choir directors at First United Methodist and First Presbyterian churches, rehearsed and performed Rutter's *Requiem* as a September 11<sup>th</sup> memorial event.
5. Spent a Saturday morning, 26 February, going through BCPs and pew Bibles to determine how many replacements are needed. Pat Phillips, Jack Armistead, and Dorothy Clark participated. Ordered 30 new BCPs and 10 Bibles.
6. Ordered four songbooks for Rachel Robinson to use with the EYC.
7. Ordered 3 Williams Sound PPA R35 Receivers with EAR 14 (03439) to replace faulty ones.
8. Arranged a professional assessment, by Lee Bledsoe, of the baby grand piano and concluded it was not worth repairing. The Lowe family will determine how to dispose of it.
9. Arranged for Michael Choate to assess the two existing keyboards. Found one to be beyond repair and decided to purchase one new one at a cost of around \$500.
10. Planned our part of the Ministry Fair on 18 September.
11. Contributed text for the church website—a piece about worship customs, targeted on visitors.

12. Added a few new ushers (through Sid Coe's actions).
13. Authorized Sally Womack to purchase whatever new acolyte vestments are needed.
14. Authorized Michael Choate to offer scholarships to a few part-time choristers to fill in gaps in the choir.
15. Supported the experimental change in service schedules: Sunday service at 8 am and 10:00 am, Wednesday at 5:30 pm, along with changes in the contents of services.
16. Worked with Ginger Ensor and Ken Edwards to plan an addition to the Columbarium. Recommended 18 new niches against the brick wall to the left of the entry door, running perpendicular to the existing niches using a combination of solid oak exterior and oak plywood interior construction at a cost of \$1445.00 for the carpentry. Fred Vondra, TTU Department of Manufacturing and Industrial Technology, volunteered to find a foundry that could create the mold for casting bronze borders for the new niches, so that they match, or complement, the existing niches. Until we identify the foundry and cost of materials, we cannot estimate the cost of this part of the project.
17. Scheduled Advent activities:
  - a. December 18<sup>th</sup>--Michael Choate planned and led a festival of lessons and carols on December 18<sup>th</sup> during the 10:00 am service. That afternoon, he led caroling, starting at 4 pm and including visits to parishioner's homes and assisted living facilities. Becky King organized the occasion.
  - b. December 24<sup>th</sup>--4:00 pm Holy Eucharist with children's Christmas pageant organized and directed by Dessa Hix and Michael Choate.
  - c. December 24<sup>th</sup>--10:30 pm Christmas Eve festival Eucharist.
  - d. December 25<sup>th</sup>—10:00 am Holy Eucharist.

Respectfully submitted, Jack Armistead, outgoing Vestry member

## **Report for 2011 in Evangelism**

The past year I have tried to attend each vestry meeting with other ministries to discuss directions for St. Michael.

My services include greeting visitors to our church.

To make sure there are pamphlets in rack at front door of church.

Also that pamphlets are in the back of the pews for our visitors.

To participate in functions and make sure that they are a success to the best of my abilities.

Maintain advertisement in local newspaper and telephone book

Try to lead by example to encourage other Vestry members to also encourage evangelism.

## Community Life Ministry Report 2011

St. Michael's continued its support of the Boy Scouts, Cookeville Cooperative Preschool and various self-help groups which use our building. The Outreach committee activities are detailed below.

### OUTREACH

#### Local Organizations served:

**Dismas House** provides practical support for carefully screened, motivated former offenders paroled from Tennessee prisons and/or jails. St. Michael's provided and shared one dinner per month at Dismas House (3rd Tuesday of each month).

**ESOL:** A multi-level class of "English for Speakers of Other Languages" is offered at St. Michael's in partnership with the Putnam County School's Adult Education Department, focusing on English learning experiences for young families with preschool children. A nursery was provided while parents attended class.

**Genesis House** provides shelter and support for victims of domestic and sexual violence. St. Michael's made financial contributions to help purchase prescriptions and other needs for residents and collected needed supplies and clothing to give to them.

**Helping Hands of Putnam County** provides emergency assistance for low income families. St. Michael's donated \$300 / month and held the "Fill the Bed" food drive.

**Putnam County Habitat for Humanity** builds simple, decent and affordable homes in partnership with God and families in need. St. Michael's made a financial contribution and provided a meal for the spring break college workers.

#### Other Local Outreach Activities

**Angel Tree:** This year, 70 school children from Northeast Elementary received Christmas gifts from their "angels," members of St. Michael's who purchased clothing and toys for these children.

**Beneath His Wings:** Twice a year, near the end of each fall and spring semesters, St. Michael's sends exam care packages to college students with ties to our parish. This year, 32 packages were sent out spring semester and 39 fall semester.

**Putnam County Schools Backpack program:** In October, St. Michael's partnered with First Baptist and First Christian churches in sponsoring Park View Elementary school for the Backpack program. This program provides students in need with non-perishable food on Fridays to get them through the weekend when school breakfast/lunches are non available. St. Michael's quickly raised money to cover 1/3 of the expense for the school year and packed the food supplies in December.

**Blood Drive:** St. Michael's advertised and encouraged blood donations during a specified week in March.

**School supplies for local school children:** School supplies were collected and donated to Northeast Elementary to be given to students who needed them.

**Fundraisers:** The Chili Cook-off has been held for four years with funds generated used to help with construction of our sister church in Ecuador.

**Thanksgiving Boxes:** Food for all the items needed for a Thanksgiving dinner were provided to 23 families who would otherwise not have had a Thanksgiving meal.

**Monterey Girls' Basketball Team:** The young women on this team come from families who cannot afford to provide meals for them before games. Volunteers have contributed food and money to purchase food to ensure they are fed.

**Cookeville Rescue Mission:** A donation was made to assist the work of the Mission, which is to "help the hurting and homeless people living or passing through the Upper Cumberland Region."

## **International Outreach**

**ChildReach Africa** provides assistance to orphaned and vulnerable children affected by HIV/AIDS and the war in rural Uganda and their care-givers. St. Michael's provided five scholarships for children to attend schools to further their educations and/or learn a trade.

**Ecuador:** Since there was no medical mission in 2011, funds that would have purchased reading glasses and other supplies for the clinics were sent to Fr. Jaime, priest of our sister, Jesus Obrero in Duran, to be used as needed there.

**Food For The Poor** ministers to spiritually renew impoverished people throughout Latin America and the Caribbean; goals are to improve the health, economic, social and spiritual conditions of the men, women and children served. St. Michael's provided contributions to FFTP.

**Episcopal Relief and Development** is an international relief and development agency that responds to human suffering on behalf of the Episcopal Church of the U.S. St. Michael's provided a donation to ERD.Helping Hands

## **Youth & Family Report 2011**

The past year at St. Michael's has been very interesting in regards to our Youth. Rachel Robinson, our Youth Director, has worked very hard to increase the number of youth participating in EYC and other church related activities. Java Time is well attended (sometimes as many as 14) by our Youth on [Wednesday](#) nights at Poet's and Michael Choate has been very instrumental in this program, along with Rachel. EYC numbers have been approximately 10 in attendance at each event.

**Canterbury:** The numbers in Canterbury are up and down, depending on what part of the college semester it is. Like low numbers during mid-terms and final exams. They meet one time a month.

This year we had a crisis regarding the high school youth and [Sunday](#) school. It seemed that very few youth were attending [Sunday](#) school. The parish family had a meeting and brainstormed about this matter in November, and Mark Clark is the [Sunday](#) school teacher now.

The Youth Room is well on its' way to be finalized. Rachel has worked really hard to get it ready for the youth. I am hopeful that any final touches can be made soon.

Marti Crawford

Youth and Family Report 2011